

Minutes of the 2nd Meeting of the Executive Committee of the Chamber

Date and Time: 5th November, 2022 at at 11:30 A.M.
Venue: Mian Parvez Aslam Hall of the Chamber
Participants: Mr. Saqib Rafiq (President in Chair)
Mr. Muhammad Hamza Sarosh (SVP)
Mr. Faisal Shahzad (VP)
Ch. Nadeem A. Rauf (Immediate Past President)
Mr. Waqas Bin Mahmud
Mr. Abdul Rauf
Mr. Mudasir Maqbool
Mr. Muhammad Rafique Khan
Mr. Shahid Qayyum
Chaudhry Jamil Ahmed
Mr. Kashif Raheem
Mr. Asim Mahmood
Mr. Muhammad Akram
Mr. M. Tariq Najeeb Butt
Mr. Ikram-ur-Rehman Abbasi
Mr. Abu Baker Siddique
Ms. Sadia Zia
Mr. Waseem Aslam
Mr. Martin Pervez
Mr. Asad Aftab
Ms. Gull Zaiba Jawad

Regrets: Khawaja Farooq Ali

The 2nd meeting of the Executive Committee of the Chamber started with the recitation of Holy Quran by Mr. Muhammad Hamza Sarosh, SVP. President Mr. Saqib Rafiq who chaired the meeting welcomed all Executive Committee Members for their attendance

Later the President started the proceedings according to the following agenda points which were circulated through E-mail on 26th October, 2022 vide letter No.12/2022/4844 dated 26th October, 2022.

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Res. No.11: To Offer Condolence/Fatiha Prayer for the deceased persons

House offered Fatiha Prayer over the death of Bhabi of Mr. Sohail Altaf, Group Leader and all other deceased members and for the families.

Res. No.12: To confirm the Minutes of the 1st Meeting of the the Executive Committee held on 6th October, 2022 e-mailed vide No.12/2022/4639 dated 13th October, 2022.

Mr. Saqib Rafiq, President RCCI announced the agenda item No. 2 for approval.

Decision

The minutes of the 1st meeting of the Executive Committee Meeting held on 6th October 2022 were approved by Mr. Waqas Bin Mahmud and Chaudhry Jamil Ahmed and seconded by Mr. Mudasir Maqbool and Mr. Muhammad Akram. House also accorded a unanimous approval for the Minutes of the first Executive Committee Meeting.

Res. No.13: To consider the applications for the Chamber's Membership of the firms/companies mentioned in the attached list.

President announced the agenda item No. 3 for approval.

Decision:

The total of 18 applications for Associate Class and 75 applications for Corporate Class were approved by Ch. Nadeem A. Rauf, Ex-Officio and Mr. Abu Baker Siddique and seconded by Mr. Abdul Rauf and Mr. Waqas Bin Mahmud. House also accorded a unanimous approval.

Res. No.14: To overview the activities from last executive committee Meeting till date

President briefed all important activities during the past one month. House loudly appreciated the pace maintained by Office Bearers.

Res. No.15: To discuss monthly financial statement of Chamber

President Mr. Saqib Rafiq asked Secretary General Mr. Irfan Manan Khan to brief the financial position to the house. Mr. Irfan Manan Khan, Secretary General informed the house that total revenue collected during the past one month was Rs.3,431,700/- and expense incurred was Rs.3,881,303/-

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Decision:

Mr. M. Tariq Najeeb Butt approved and Mr. Waseem Aslam seconded the summary of total revenue and expenses for the month ending October, 2022. House unanimously approved the details of revenue and expenses.

Res. No.16: To discuss the upcoming events of RCCI

President Mr. Saqib Rafiq elaborated the upcoming events which are as follows:

- Pindi Food Fest 11-13 November, 2022 at Ayub National Park Rawalpindi.
- 4th Pak UK Business Opportunity Conference - 28 November 2022 Brimingham UK.
- 2nd Tax Payers Awards – Aiwan-e-Sadar Islamabad – 12th December 2022.
- Global Entrepreneurship Week (GEW) December 2022.

President requested all the members of House for maximum participation and support.

Res. No.17: Approval of RCCI Staff Matters

The case Ms. Muniba Ishtiaque, Internee, BRC for appointment on one year contract as BRC Officer was presented by Secretary General for approval.

Decision

House approved the staff matters mentioned above w.e.f. 5th November, 2022.

Res. No. 18: Any other point with the permission of the Chair.

Mr. Ikram-ur-Rehman Abbasi highlighted the problems of Professional Tax and Board Tax being faced by the community. President Mr. Saqib Rafiq requested him to visit his office and discuss the matter in detail.

Mr. Asad Aftab highlighted the problems of Gas disconnection notices to all the Restaurants and requested the president to intervene to secure their businesses. President replied that we have already taken up the matter with government. However he suggested that Hotel Association may also take up this matter with other leading Chambers of the country.

Mr. Faisal Shahzad, Vice President suggested that there is a process specified by Chinese Embassy for the issuance of Visa Guarantee letters by RCCI. He suggested that fee for such letter be raised to Rs.10,000/- from current fee of Rs.5,000/- per letter. House approved the suggestion.

Since there was no other point, the meeting was adjourned with vote of thanks to the chair.

(Irfan Manan Khan)
Secretary General

Minutes of the 1st Meeting of the Executive Committee of the Chamber

Date and Time: 6th October, 2022 at at 11:30 A.M.
Venue: Mian Parvez Aslam Hall of the Chamber
Participants: Mr. Saqib Rafiq (President in Chair)
Mr. Muhammad Hamza Sarosh (SVP)
Mr. Faisal Shahzad (VP)
Ch. Nadeem A. Rauf (Immediate Past President)
Mr. Waqas Bin Mahmud
Mr. Abdul Rauf
Mr. Mudasir Maqbool
Mr. Muhammad Rafique Khan
Mr. Shahid Qayyum
Chaudhry Jamil Ahmed
Mr. Kashif Raheem
Khawaja Farooq Ali
Mr. Asim Mahmood
Mr. Muhammad Akram
Mr. M. Tariq Najeeb Butt
Mr. Ikram-ur-Rehman Abbasi
Mr. Abu Baker Siddique
Ms. Sadia Zia
Mr. Waseem Aslam
Mr. Martin Pervez
Mr. Asad Aftab
Ms. Gull Zaiba Jawad

The 1st meeting of the Executive Committee of the Chamber started with the recitation of Holy Quran by Mr. Muhammad Hamza Sarosh, Senior Vice President. President Mr. Saqib Rafiq who chaired the meeting welcomed all the continuing and the newly elected Executive Committee Members to the 1st meeting of the Executive Committee.

Later the President started the proceedings according to the following agenda points which were circulated through E-mail on 1st October, 2022 vide letter No.12/2022/4363 dated 1st October, 2022.

Res. No.1: To Offer Condolence/Fatiha Prayer for the deceased persons

House offered Fatiha Prayer over the death of Brother in law of Mr. Hussain Ahmed Ozgen, Former President and all other deceased members and for the families.

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Res. No.2: To pass the resolution for the meritorious services rendered by the immediately retired Office-Bearers and Executive Committee Members.

President Mr. Saqib Rafiq announced the agenda item No. 2 for approval. He appreciated the retiring team of Top-Executives, Executive Committee Members and proposed the resolution to tribute their services.

Decision

House unanimously approved resolution and presented standing ovation to the retiring team headed by Ch. Nadeem A. Rauf.

Res. No.3: To confirm the Minutes of the last meeting of the Executive Committee held on 26th September, 2022.

Mr. Saqib Rafiq, President RCCI announced the agenda item No. 3 for approval.

Decision

The minutes of the last meeting of the Executive Committee Meeting held on 26th September 2022 were approved by Mr. Waqas Bin Mahmud and Mr. Abdul Rauf and seconded by Mr. Mudasir Maqbool and Mr. Muhammad Rafique Khan. House also accorded a unanimous approval for the Minutes of the last Executive Committee Meeting.

Res. No.4: To discuss the past events

President elaborated and briefed the activities from 27th September, 2022 till date to the house. President requested the Executive Committee Members to be present for all the visits to have direct interaction with the members.

During the discussions President briefly elaborated the infrastructure of Management Board of RCCI Industrial Estate and its role and important functions.

Res. No.5: To consider the applications for the Chamber's Membership of the firms/companies mentioned in the attached list.

President announced the agenda item No. 5 for approval.

Ch. Nadeem A. Rauf Immediate Past President added that we need to work on new membership and set new targets. Mr. Saqib Rafiq President RCCI also requested all Executive Committee Members for the support for fetching new members.

Decision:

The total of 65 applications for Associate Class and 11 applications for Corporate Class were approved by Chaudhry Jamil Ahmed and seconded by Mr. Waqas Bin Mahmud. House also accorded a unanimous approval.

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Res. No.6: To seek approval for organizing events in the Chamber during 2022-2023 for various Committees and nominate members for activities inside and outside the Chamber.

President Saqib Rafiq announced the agenda item No.06 for approval.

Decision

The Executive Committee authorized President, SVP & VP for organizing various events of the Chamber in addition to nominations of members for various Committees including nominations for training programs. The proposal was initially confirmed by Mr. Asim Mahmood and Mr. Muhammad Akram and seconded by Mr. M. Tariq Najeeb Butt and Mr. Ikram-ur-Rehman Abbasi.

Res. No.7: To present the Draft Budget of the Chamber for the year 2022-2023

President Mr. Saqib Rafiq, elaborated the revenue and expenses of previous years and said that his team will put maximum efforts to increase the revenue till end of the tenure. He also said that the previous team has set high targets and we will try to achieve it. He said that we will try to add few new events as well as some customized package for members for fetching extra revenue.

Mr. Faisal Shahzad, Vice President and Mr. Waqas Bin Mahmud suggested that we should re-announce the Amnesty Scheme for dormant members. President replied that we will look into figures and analyze the output of previous offerings and will decide accordingly.

Ch. Nadeem A. Rauf Immediate Past President recommended to re-visit the fee for new Membership and Annual Renewal for which President replied that we are making comparison with other Chambers to recommend if the increase is required.

Decision

House approved the agenda.

Res. No.8: To obtain approval for the New Office-Bearers to operate the Bank Accounts of the Chamber under Article 55 of Articles of Association of the Chamber.

President Mr. Saqib Rafiq obtained the approval for the New Office-Bearers alongwith Secretary General to operate the Bank Accounts of the Chamber under Article 55 (b) of Articles of Association of the Chamber.

Decision

The Executive Committee authorized the following Top Executives and the alongwith Secretary General to operate the Bank Accounts of the Chamber, under Article 55 of Articles of Associations:

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|----|---------------------------|-----------------------|
| 1. | Mr. Saqib Rafiq | President |
| 2. | Mr. Muhammad Hamza Sarosh | Senior Vice President |
| 3. | Mr. Faisal Shahzad | Vice President |
| 4. | Mr. Irfan Manan Khan | Secretary General |

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House also authorized the Office Bearers alongwith Secretary General to sign the Annual Audit Reports of the Chamber. House also authorized President to jointly operate all bank

accounts of Export Development Fund projects alongwith any signatory appointed by EDF from TDAP.

Res. No.9: Approval of RCCI Staff Matters

No staff matters for discussion.

Res. No. 10: Any other point with the permission of the Chair.

Mr. Abu Baker Siddique briefed the flood relief activities of the RCCI upon the request of President. House appreciated the relief activities and the role of Maj. Aman Ullah Khan, Former President and Mr. Muhammad Badar Haroon, Former SVP.

Mr. Mudasir Maqbool suggested that relevant members of Executive Committee should be taken on board for all relevant meetings/sectors. President replied that Executive Member is not only representative of a particular sector but for the whole business community, however they will try to accommodate Executive Member in the relevant meetings.

Mr. Ikram-ur-Rehman Abbasi suggested that we should continue the visits of Bazars and Markets to have active Interaction with our members. President nominated Mr. Ikram-ur-Rehman Abbasi and Kh. Farooq Ali to coordinate the visits of the local markets.

President also nominated Mr. Abu Baker Siddique and Ms. Gull Zaiba Jawad to design a E-marketing plan for Chamber regarding its facilitation.

Ch. Muhammad Akram highlighted the problem of encroachments across the city and requested the President for consideration.

Since there was no other point, the meeting was adjourned with vote of thanks to the chair.

(Irfan Manan Khan)
Secretary General