



Rawalpindi Chamber of Commerce & Industry

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No.12/2025/163

January 14, 2025

Minutes of the 3rd Meeting of the Executives Committee of the Chamber

Date and Time: 19th December, 2024 at 11:00 AM
Venue: Mian Parvez Aslam Hall
Participants: Mr. Usman Shaukat (President in Chair)
Mr. Khalid Farooq Qazi (SVP)
Mr. Fahad Barlas (VP)
Mr. Saqib Rafiq (Immediate Past President)
Mr. Bilal Maqbool
Mrs. Falak Anjum
Mr. Mohammad Badar Haroon
Mr. Afzaal Saeed Butt
Mr. Bilal Javed
Mr. Uzair Zahid Bakhtaweri
Mr. Muhammad Imran
Mr. Muhammad Samiullah
Mr. Rahman Ullah Khan
Mr. Kamran Saeed
Mr. Attique Ahmed Malik
Mr. Tahir Taj Bhatti
Mr. Waseem Ahmed Minhas
Mr. Akhtar Amin
Mr. Ali Waqas
Sardar Tanveer Sarwar
Ms. Naureen

Regrets: Mr. Hamza Munir
Mr. Ayad Afzal Sheikh

The 3rd meeting of the Executive Committee of the Chamber started with the recitation of Holy Quran by Mr. Mohammad Badar Haroon.

House offered Fatiha Prayer over the death of Mother of Sardar Tanveer Sarwar.

Mr. Usman Shaukat welcomed all the Executive Committee Members for their participation in the meeting. Later the President started the proceedings according to the following agenda points which were circulated vide letter No.12/2024/4333 dated 13th December, 2024.

Page...1/5



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“Empowering Business”



Res. No.18: To confirm the Minutes of the 2nd meeting of the Executive Committee held on 8th November, 2024.

Mr. Usman Shaukat, President RCCI announced the agenda item No. 1 for approval.

Decision

The minutes of the 2nd meeting of the Executive Committee approved with one amendment and one addition which is as under:

Amendment:

Mr. Saqib Rafiq appreciated Mr. Najam Rehan, President RCCI Medical Welfare Council and all his Executive Committee Members and other teammates for their active contribution towards the council.

Addition:

Mr. Afzaal Saeed Butt suggested that we have a studio in the Chamber which may be utilized for making videos on the success stories of the region. He said that there are many successful business stories which need to be documented.

The minutes of the 2nd meeting of the Executive Committee Meeting held on 8th November, 2024 were approved by Mr. Bilal Maqbool and Mrs. Falak Anjum and seconded by Mr. Afzaal Saeed Butt and Mr. Bilal Javed. House also accorded a unanimous approval for the Minutes of the 2nd Executive Committee Meeting.

Res. No.19: To consider the applications for the Chamber's Membership of the firms/companies mentioned in the attached list.

President announced the agenda item No. 2 for approval.

Decision:

Mr. Afzaal Saeed Butt, Mr. Muhammad Imran, Mr. Muhammad Samiullah, Mr. Kamran Saeed and Mr. Tahir Taj Bhatti highlighted the problems of fake membership applications. They gave different examples of different cases where fake Membership applications were presented in Chamber for Membership.

After miscellaneous discussions, President concluded that we will call one point agenda meeting to discuss this matter in detail.

The total of 161 applications for Associate Class and 36 applications for Corporate Class were approved by Mr. Uzair Zahid Bakhtaweri and Mr. Muhammad Imran and seconded by Mr. Rahman Ullah Khan and Mr. Kamran Saeed. House also accorded a unanimous approval.

Proposal:

President Mr. Usman Shaukat proposed that there was a scheme in the previous 3 years that whosoever is fetching new Membership from 1st January till 31st March. He/she will be paying full fee of Membership whereas half renewal fee and the Membership will be given till 31st March, 2026. President presented the following new Membership/Renewal fee structure w.e.f. 1st January, 2025:

New Membership Fee+ Half Renewal Fee Structure:

Category	New M'ship Fee (Rs.)	Half Renewal Fee (Rs.)	Total (Rs.)
Associate Member	8,300/-	3,250/-	11,550/-
Associate Member (Woman)	4,700/-	2,750/-	7,450/-
Corporate Member	12,100/-	4,400/-	16,500/-
Corporate Member (Woman)	6,500/-	3,250/-	9,750/-

Note: Only one Membership Card be issued alongwith Certificate with validity upto 31st March, 2026.

Decision:

House unanimously approved the proposal and Membership/renewal fee structure w.e.f. 1st January, 2025.

Res No.20: To overview the activities from last Executive Committee Meeting till date

During the discussions over the activities of the last month. President appreciated Mr. Muhammad Imran for arranging the visit of Chairman Senate Syed Yousaf Raza Gillani to Chamber. President also appreciated the very active role of Mr. Najam Rehan and his team for their dedication and hard-work which they have given to the RCCI Medical Welfare Council. President added that they have not only revived the RCCI Medical Welfare Council but made it financial stable and have started new services and we all should support him in this venture. House applauded and clapped for the contribution of Mr. Najam Rehan and all his teammates.

During the discussions over First-ever Green Road of Pakistan, President appreciated Mr. Talat Mehmood Awan for taking the lead of this project.

During the discussions over Pindi Food Fest, President appreciated Chairman of the event Mr. Bilal Maqbool, Senior Vice Chairman Mr. Martin Pervez, Mr. Noshawan Khalil Khan, Mr. Akhtar, Amin, all members of the Executive Committee, all the Former Presidents, Group Leader Mr. Sohail Altaf, the department of F&E, Secretary General and all the vendors for arranging such a land mark event. He said that almost 225,000 peoples visited the Expo (Food Fest) in 3 days which is unprecedented in the history of Chamber and even in the history of the city. This shows the trust of the twin cities over RCCI.

Chairman Mr. Bilal Maqbool also appreciated and thanked the whole team and especially appreciated President Mr. Usman Shaukat for his outright support for him and for event. He also appreciated the Senior Vice Chairman, all the Executive Committee members and everyone for the support for making the event successful.

House also appreciated the whole team and everyone involved in the event for making it a historical success.

During the discussions over BIFC and SIFC, Mr. Saqib Rafiq appreciated Mr. Muhammad Imran for his support.

Res. No.21: To discuss monthly financial statement of Chamber

President Mr. Usman Shaukat briefed the financial position to the house and informed that total revenue collected during the past one month was Rs.4,595,879/- and expense incurred was Rs.5,569,777/-

Decision:

Mr. Attique Ahmed Malik and Mr. Tahir Taj Bhatti approved and Mr. Muhammad Waseem Ahmed Minhas and Mr. Akhtar Amin seconded the summary of total revenue and expenses for the month ending month of November, 2024. House unanimously approved the details of revenue and expenses.

Res. No.22: To discuss the upcoming events of RCCI

President Mr. Usman Shaukat briefed the upcoming events of Chamber, which are as follows:

- World Cities Day-19th December, 2024.
- Quaid-e-Azam Day/Christmas Day – 25th December, 2024
- Dinner at President's Home in honor of Group Leader – 23rd December, 2024.
- Visit of Chinese Delegation - 27th December, 2024.
- RCCI Annual Renewal of Membership – starting from 1st January, 2025.
- Exhibition on REST- 31st January to 2nd February, 2025 at Pak China Centre Islamabad.

Res. No.23: To seek the approval of Reporting Requirements for submission to the Regulator, DGTO in the light of Clause 22 & 23 of TOR 2013.

President briefed the house that in the light of Clause 22 & 23 of the TOR, approval is required from the house to submit the following documents to the Regulator, DGTO:

- Copy of Annual financial report 2023-2024 prepared by Auditors.
- Plan of Activities and performance Review Report.
- Soft and Hard Copy of List of Members as on 30th November, 2024

Decision:

Sardar Tanveer Sarwar approved and Ms. Naureen seconded. "House unanimously approved" the above requirements for submission to the Regulator, DGTO.

Res. No.24: Approval of RCCI Staff Matters

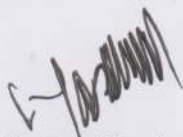
House approved the following staff matters:

1. Regularization of the Service of Mir Abdul Haseeb as Facilitation Officer (working on contract in the Facilitation Department) w.e.f. 2nd November, 2024.
2. Regularization of the Service of Ms. Saisha Rasheed as M'ship Officer (working on contract in the Membership Department) w.e.f. 17th November, 2024.
3. One Year Contract Service of Mr. Abdullah Abbasi as M'ship Officer (working as interneer in the Membership Department) w.e.f. 20th December, 2024.

Res. No. 25: Any other point with the permission of the Chair.

Mr. Kamran Saeed suggested that we should also arrange a shopping festival as we arrange food fest. He also highlighted the usage of Plastic shopping bags and added that Chamber should raise voice as many businesses are related to this trade.

Since there was no other point, the meeting was adjourned with vote of thanks to the chair.


(Iran Manan Khan)
Secretary General