



Rawalpindi Chamber of Commerce & Industry

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No.12/2025/5331

Revised

15th October, 2025

Minutes of the 11th Meeting of the Executives Committee of the Chamber

Date and Time: 30th August, 2025 11:30 AM
Venue: Mian Parvez Aslam Hall
Participants: Mr. Usman Shaukat (President in Chair)
Mr. Khalid Farooq Qazi (SVP)
Mr. Fahad Barlas (VP)
Mr. Saqib Rafiq (Immediate Past President)
Mr. Bilal Maqbool
Mrs. Falak Anjum
Mr. Afzaal Saeed Butt
Mr. Bilal Javed
Mr. Uzair Zahid Bakhtaweri
Mr. Muhammad Imran
Mr. Muhammad Samiullah
Mr. Rahman Ullah Khan
Mr. Kamran Saeed
Mr. Attique Ahmed Malik
Mr. Waseem Ahmed Minhas
Mr. Ali Waqas
Mr. Naveed Kanwal
Ms. Naureen
Mr. Hamza Munir
Mr. Ayad Afzal Sheikh

Not Participated: Mr. Mohammad Badar Haroon
Mr. Akhtar Amin
Sardar Tanveer Sarwar

The 11th meeting of the Executive Committee of the Chamber commenced with the recitation of the Holy Quran by Mr. Ali Waqas.

The House offered Fatiha prayers for all those who lost their lives in the devastating floods across Pakistan. House also extended heartfelt prayers for the swift and complete health recovery of Mother of Ms. Naureen, Executive Member.

Mr. Usman Shaukat welcomed all the Executive Committee Members for their participation in the meeting. Later the President started the proceedings according to the following agenda points which were circulated vide letter No.12/2025/4311 dated 22nd August, 2025.

Page...1/5



“Empowering Business”



Res No.78: To confirm the Minutes of the 10th meeting of the Executive Committee held on 5th August, 2025 and Emergent Meeting of the Chamber held on 25th August, 2025.

The House approved the Minutes of Emergent Meeting of the Executive Committee held on 25th August, 2025, however the implementation on the Sale and Reissuance of Old/Special Membership Numbers and membership rules and regulations were deferred till the subsequent Executive Committee Meeting.

Mrs. Falak Anjum added her dissent notes while commenting over the minutes of previous meetings. She said that she was never guilty in the financial matter as discussed in the previous meeting but it is important to find out as whose mistake was that and who has used the Chamber's money. She quoted the statement of Mr. Saqib Rafiq and said that Mr. Saqib Rafiq said in the previous meeting that he has given all the details to the audit committee of Chamber. She further said that all those things should be made public or new committee as discussed in previous meetings be formed to investigate the matter. She also said that previous minutes are not clear about the matter that who has held and retained the Chamber's money. She also said that she had given written complaints many times but she has not received any response so far. President Mr. Usman Shaukat said that each and every member of the house and all other members of Chamber are respectful for me and he has already communicated the matter to the seniors and he considered it is his duty to clear you from the allegations as he briefed in the last meeting. President further added that he will take the matter to the seniors once again as the matter don't belong to his tenure.

Mr. Bilal Maqbool and Mr. Muhammad Imran suggested to settle the matter as soon as possible. Mr. Kamran Saeed suggested that a committee comprised by senior members headed by President be formed to sort out the problem. Mr. Hamza Munir suggested that the matter should be probed that how come the said amount was used. President concluded the discussions by adding that he will take the matter to the seniors for discussion and amicable settlement.

Res No.79: To consider the applications for the Chamber's Membership of the firms/companies mentioned in the attached list.

President announced the agenda item No. 2 for approval.

Decision:

The total of 146 applications for Associate Class and 36 applications for Corporate Class were approved by Mr. Muhammad Samiullah and Mr. Rahman Ullah Khan and seconded by Mr. Kamran Saeed and Mr. Attique Ahmed Malik. House also accorded a unanimous approval.

Res No.80: To overview the activities from last Executive Committee Meeting till date

President Mr. Usman Shaukat briefed the meeting with Mr. Haroon Akhtar where he discussed bankruptcy act for Pakistani businesses. He also briefed his meeting with Mr. Hamid Asghar, Additional Secretary MOFA day in which he requested MOFA to open up the attestation facility in the Chamber. He briefed the meeting with Finance Minister and his meeting with the US Embassy in which upcoming delegation to US was discussed. President also briefed the Women Expo dated 23rd August, 2025.

Bilal Javed said that Agenda No.3 consumed lots of time. We should give more times to other discussions. President replied that there are many matters which require briefing to the house as pictures don't elaborate what exactly happened in the meeting. Mr. Muhammad Samiullah also added that we should reduce the time of this agenda item.

Res. No.81: To discuss monthly financial statement of Chamber

President Mr. Usman Shaukat briefed the financial position to the house and informed that total revenue collected during the past one month was Rs.13,500,380/- and expense incurred was Rs.10,266,013/-

Mr. Saqib Rafiq asked about the increase in electricity bill. Secretary General enlightened the house that its due to Fault in transformer and we have taken this matter to the IESCO authorities for early rectification of fault. He also added that last month's production was very low due to moon soon. Mr. Saqib Rafiq offered to facilitate the electrical problems through his personal links in IESCO.

Decision:

Mr. Waseem Ahmed Minhas approved and Mr. Ali Waqas seconded the summary of total revenue and expenses for the ending month of July, 2025. House unanimously approved the details of revenue and expenses.

Res. No.82 To discuss the upcoming events of RCCI

President Mr. Usman Shaukat briefed the upcoming events of Chamber, which are as follows:

- Revive AJK
- China Canton Fair
- Annual Achievement Awards – Tashkent Uzbekistan.
- Food Fest 2025.
- Delegation to Bangladesh.

Mr. Muhammad Samiullah suggested that canvas of the Food Fest should be broadened, whereas Mr. Bilal Maqbool added that there should be sufficient time for the events and all the events should have ample time to work.

Mr. Kamran Saeed said that we should receive the information about the events in advance but number of times we receive the information from the Markets.

Mr. Muhammad Samiullah inquired about the registration of Executive Members with SECP. Mr. Irfan Manan Khan, Secretary General replied that we have not found it anywhere however we will ask SECP for necessary guidance. Mr. Hamza Munir said that Mr. Muhammad Samiullah should be replied in writing about this inquiry for the registration of Board Members with SECP.

Res. No.83: To seek the approval of Agenda Points of the 65th AGM to be held on 23rd September, 2025.

President elaborated the agenda items of 65th Annual General Meeting scheduled on 23rd September, 2025.



House approved the Agenda items of 65th AGM including approval of formation of a Company to look after the affairs of Development of Economic Zone in Rawalpindi and to amend the Memorandum and Articles of Association of the RCCI to establish, promote, sponsor or participate in the formation of subsidiary companies, associations or other not for profit Corporate for infrastructure development or any other not for profit ventures for the welfare of members and business community alongwith financial audited statement of the accounts of the Chamber for the year 2024-2025.

Res. No.84: Approval of RCCI Staff Matters

House approved the staff matters as follows:

1. Mr. Shamaun Aslam - IA Officer on contract of one year Including 3 months' probation w.e.f. 16th August, 2025.
2. Ms. Sidra Rani - IA Officer on contract of one year Including 3 months' probation w.e.f. 16th August, 2025.
3. Ms. Muqadas Saleem - R&D Officer on contract of one year Including 3 months' probation w.e.f. 16th August, 2025.

Res. No. 85: Any other point with the permission of the Chair.

Mr. Attique Ahmed Malik appreciated Syed Asad Mashadi for taking up the Economic Zone for the larger interest of the business community. Mr. Kamran Saeed added that all the traders of his market want to move out but we need to develop and build trust so that everyone is aligned with the project.

Mr. Naveed Kanwal said that we have forgotten our members from city areas, they are facing different problems and there should be mechanism to solve their problems as soon as possible.

Mr. Afzaal Saeed Butt said that we should have more connectivity with our members and we should chalk out some plan so that the Office Bearers may call them on daily basis.

Mr. Bilal Maqbool suggested that we should form a committee to stay in contact with our members who are not visiting Chamber. President formed a committee comprising Mr. Bilal Maqbool, Mr. Afzaal Saeed Butt and Mr. Attique Ahmed Malik.

Mr. Saqib Rafiq suggested that we should try to revise our MoUs with different organizations to increase the discounts for our members.

Mr. Bilal Javed highlighted the problems that UAE Embassy which is not granting visa to Pakistani businessmen and we should discuss this matter with Embassy.

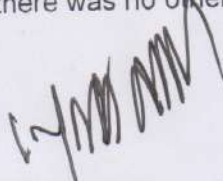


Mr. Rahman Ullah Khan suggested a delegation to automotive expos in different countries.

Mr. Muhammad Imran registered a complaint against Mr. Hussain Ahmed, Assistant Secretary (Admin) that during a meeting he personally asked him to serve Tea to the staff of the Commissioner, however no tea was served to the guest.

President Mr. Usman Shaukat requested the house for their contribution of Rs.25,000/- each for the Medical Welfare Council.

Since there was no other point, the meeting was adjourned with vote of thanks to the chair.


(Irfan Manan Khan)
Secretary General