



# Rawalpindi Chamber of Commerce & Industry

Chamber House, 39-Mayo Road, (Civil Lines) Rawalpindi - 46000 (Pakistan)

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No.12/2025/5733

REVISED

November 28, 2025

## Minutes of the 12<sup>th</sup> Meeting of the Executives Committee of the Chamber

Date and Time: 16<sup>th</sup> October, 2025 at 11:30 AM  
Venue: Mian Parvez Aslam Hall  
Participants: Mr. Usman Shaukat (President in Chair)  
Mr. Fahad Barlas (VP)  
Mrs. Falak Anjum  
Mr. Mohammad Badar Haroon  
Mr. Afzaal Saeed Butt  
Mr. Bilal Javed  
Mr. Uzair Zahid Bakhtaweri  
Mr. Muhammad Imran  
Mr. Muhammad Samiullah  
Mr. Rahman Ullah Khan  
Mr. Kamran Saeed  
Mr. Attique Ahmed Malik  
Mr. Akhtar Amin  
Mr. Ali Waqas  
Mr. Naveed Kanwal  
Mr. Hamza Munir  
Mr. Ayad Afzal Sheikh

Not Participated: Mr. Khalid Farooq Qazi (SVP)  
Mr. Saqib Rafiq (Immediate Past President)  
Mr. Bilal Maqbool  
Mr. Waseem Ahmed Minhas  
Sardar Tanveer Sarwar  
Ms. Naureen

The 12<sup>th</sup> meeting of the Executive Committee of the Chamber commenced with the recitation of the Holy Quran by Mr. Ali Waqas.

Mr. Usman Shaukat welcomed all the Executive Committee Members for their participation in the meeting. Later the President started the proceedings according to the following agenda points which were circulated vide letter No.12/2025/5307 dated 10<sup>th</sup> October, 2025.

**Res No.86: To confirm the Minutes of the 11<sup>th</sup> meeting of the Executive Committee held on 30<sup>th</sup> August, 2025.**

Mr. Usman Shaukat, President RCCI announced the agenda item No. 1 for approval.



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“Empowering Business”

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## Decision

The revised minutes of the 11th meeting of the Executive Committee held on 30<sup>th</sup> August, 2025 were approved by Mr. Ayad Afzal Sheikh and seconded by Mr. Muhammad Imran. House also accorded a unanimous approval for the Minutes of the 11<sup>th</sup> Executive Committee Meeting.

**Res No.87: To consider the applications for the Chamber's Membership of the firms/companies mentioned in the attached list.**

President announced the agenda item No. 2 for approval.

## Decision:

The total of 185 applications for Associate Class and 58 applications for Corporate Class were approved by Ms. Falak Anjum and Mr. Mohammad Badar Haroon and seconded by Mr. Afzaal Saeed Butt and Mr. Uzair Zahid Bakhtaweri. House also accorded a unanimous approval.

**Res No.88: To overview the activities from last Executive Committee Meeting till date**

President briefed the important activities during the past one month which are as follows:

- President briefed his recent visit to Global SME summit in Davos (Switzerland) where he led the delegation of Pakistan and officially represented Pakistan as a country. He briefed that delegates of different countries including Bangladesh, India, Nepal and Sri Lanka were present during the session. He also added that Minister for Micro, Small & Medium Enterprise India Mr. Kondapalli Srinivas specially appreciated our presentation and presented us a souvenir. He also briefed his visit of Embassy of Pakistan in Switzerland. He also highlighted the opportunities available in Europe for Pakistani businesses.
- Vice President Mr. Fahad Barlas briefed about MoU signing with COMSTECH. He also added that sufficient space for events alongwith VIP rooms are available at very reasonable rates.
- President also briefed his visit to Pakistan-Bangladesh Business and Tourism Opportunities Conference at Dhaka-Bangladesh and added that Bangladesh offers number of lucrative opportunities for Pakistani exporters as they are importing everything from their neighboring countries. He insisted all the members of the house to visit Bangladesh once. Further he also briefed his visit to Dhaka Chamber of Commerce. He also appreciated Mr. Mohammad Khurshid Barlas for arranging expo in Dhaka.

During the discussion regarding the CTO's visit to the Chamber, Mr. Naveed Kanwal emphasized the importance of engaging directly with the relevant authorities concerning the CPCC, noting that mere correspondence would be insufficient. In response, President Mr. Usman Shaukat appointed Mr. Naveed Kanwal to formally follow up on the matter with the appropriate authorities to ensure progress on the CPCC initiative.

President also briefed the meeting with the FBR authorities, President alongwith house appreciated Mr. Rahman Ullah Khan for coordinating and arranging of event of World Teacher's day which was graced by renowned Religious Scholar Molana Tariq Jameel.



Mrs. Falak Anjum presented a resolution to appreciate the Office Bearers for the continuation of their tenure which reflects their extra ordinary performance in the previous year. House approved the resolution and congratulated the Office Bearers.

During the discussion over the Business Africa Trade Forum 2025, President alongwith house appreciated Mr. Zahid Latif Khan Chairperson of the event and Ms. Arooj T. Khan Vice Chairperson for making the event successful. Mr. Hamza Munir added that many Non-Members were present in the Hall at the time and we got the invitation very late. President Mr. Usman Shaukat replied that it was a joint event of RCCI and MOFA and they also extended invitation to their guests who were not members of RCCI.

Mr. Mohammad Imran suggested a delegation visit to Africa in near future.

President alongwith the house appreciated Mr. Uzair Zahid Bakhtaweri for his appointment as Additional Chief Warden of civil defence Rawalpindi.

Mrs. Falak Anjum suggested to reduce the package price for delegates of Annual Achievement Awards. President replied that the destination is expensive and we have only two hotels which are suitable for the event, hotels and other facilities are also very expensive in Tashkent, hence this is the best package we have designed so far. He also added that we have very good response from the market and most of the seats are already sold and we are left with limited number of seats. He also requested Executive Members to make their reservation ASAP.

Mr. Bilal Maqbool briefed about the RCCI food fest 2025 and requested the participation of all members of the Executive Committee. He added that dates of the event are 5-7 December, 2025 and we are planning a grand event this time.

#### **Res. No.89: To discuss monthly financial statement of Chamber**

President Mr. Usman Shaukat briefed the financial position to the house and informed that total revenue collected during the past two months i.e. Rs.6,584,015/- and Rs.6,066,989/-and expense incurred was Rs.6260876/- and Rs.7226226/-.

#### **Decision:**

Mr. Muhammad Samiullah and Mr. Rahman Ullah Khan approved and Mr. Kamran Saeed and Mr. Attique Ahmed Malik seconded the summary of total revenue and expenses for the ending months of August and September, 2025. House unanimously approved the details of revenue and expenses.

#### **Res. No.90 To discuss the upcoming events of RCCI**

President Mr. Usman Shaukat briefed the upcoming events of Chamber, which are as follows:

- Annual Achievement Awards – Tashkent Uzbekistan.
- Revive AJK
- Food Fest 2025.



Mr. Rahman Ullah Khan said that only few days are left in the commencement of Food Fest event. Meanwhile, development work is about to start at Kutchery Chowk, which can cause severe traffic issues in the city. In such circumstances, it is suggested if the Food Fest is shifted to Nawaz Sharif Park, Rehmanabad. Being centrally located, it will also be easier for people to reach from both the cities, he also said that more members be included in the team of Food Fest.

**Res. No.91: Approval of RCCI Staff Matters**

No staff matter for discussion.

**Res. No. 92: Any other point with the permission of the Chair.**

Mrs. Falak Anjum briefed the proceedings which took place during the last month regarding the matter of the usage of Chamber's funds, she said that she had a detailed conversation and a meeting with Group Leader Mr. Sohail Altaf, the meeting was also attended by seniors and the members of the Executive Committee. She thanked Group Leader Mr. Sohail Altaf for understanding the severity of the matters and settling it amicably. She also said that Group Leader Mr. Sohail Altaf has advised Mr. Sakib Rafiq to host a lunch/dinner. She also thanked all other seniors for playing a positive and intermediary role in settling down the matter.

Mr. Ayad Afzal Sheikh and Mr. Hamza Munir said that we should finalized a date and venue for this Lunch or Dinner ASAP. Mr. Muhammad Samiullah said that now the matter is cleared we should let this lunch go as a good gesture.

Mr. Mohammad Badar Haroon said that Madam Falak is right but we should take the guidance from Group Leader regarding date and venue of the Lunch or Dinner. President added that I will discuss with Mr. Sohail Altaf and will ask about the date and venue.

House appreciated President for being elected as Chairman PPMA (North Zone).

Mr. Mohammad Badar Haroon requested all the Executive Members to donate Rs.25,000/- per person to the council as discussed. He also briefed about the private checkup facility started at the clinic.

Mr. Bilal Javed and Mr. Kamran Saeed said that their events regarding furniture and cyber security were not added in the Annual report. President replied that we will add both the events in our upcoming edition.

Mr. Bilal Javed requested that Chief Manager State Bank should be invited in the Chamber to address the general public.

Mr. Naveed Kanwal suggested that we should also have a passport Office in Chamber.

Mr. Muhammad Samiullah informed the house that he has initiated an internship program at Punjab Cash and Carry. He proposed that this program could be linked and jointly conducted with the Global Entrepreneurship Week (GEW) of RCCI. He further inquired about the

registration of Executive Members with SECP. In response, Mr. Irfan Manan Khan, Secretary General, stated that RCCI has already submitted a written request to SECP seeking clarification on the matter, and the registration process will commence as soon as a formal reply is received.

Mr. Akhtar Amin said that he is facing problem of export and meeting may be arranged with GPO authorities for discussion.

Mr. Mohammad Imran said that Chamber has signed MoUs with different Hospitals, Clinics etc. where member can fetch good discounts. He suggested that this should be advertised widely for the knowledge of our members.

Mr. Mohammad Badar Haroon suggested a committee to be formed to check and review all the decisions taken in the previous Executive Committee meetings.

Mr. Ali Waqas suggested that GEW should also be celebrated in RCCI. President Mr. Usman Shaukat replied that GEW is an annual feature of RCCI activities and it is already planed in November, 2025. He further added that EO Islamabad desirous to arrange the same activities and they have requested us for collaboration.

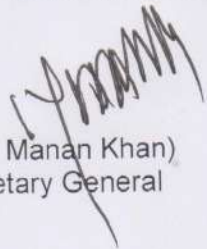
Mr. Akhtar Amin suggested a seminar on Gems and Jewellery, President asked him to submit the training outline for the session.

Mr. Rahman Ullah Khan said that their sector is facing different problems and Chief Collector Customs should be invited in Chamber.

Mrs. Falak Anjum said that we are not getting calls from Chamber regarding different events. We should receive the reminder calls from Chamber regarding different events.

Mr. Afzaal Saeed Butt said that we should get the weekly calendar of meetings so that we are able to plan in advance regarding our participation. He further said that this will increase the participation of EC members in all the meetings.

Since there was no other point, the meeting was adjourned with vote of thanks to the chair.

  
(Irfan Manan Khan)  
Secretary General